LeadMN Board of Directors Chair Position

Position Description
Part-time, maximum $2,500 stipend position
Roughly 125 hours from July to June at $20.00/hour

Position Roles and Responsibilities
The Board Chair provides leadership for board members while also having the roles and responsibilities of a Regional Representative board member. The Board of Directors meets monthly to guide and oversee LeadMN's operations as its official representative body. Members are entrusted with key decision-making responsibilities, including:

- Approving amendments to Bylaws
- Revising LeadMN policies and procedures, such as financial policies
- Hiring and overseeing the LeadMN Executive Director
- Setting the annual budget
- Upholding nonprofit governance principles, including duties of care, loyalty, and obedience

The Board of Directors can adopt motions and resolutions necessary to carry out its duties, which are binding across all LeadMN matters.

Responsibilities of Regional Representatives

- Attend and prepare for monthly Board of Directors meetings
- Attend two General Assembly conferences (April and November)
- Host one Regional Meeting during the year
- Attend Leadership Team Onboarding Retreat (August)

Additional Responsibilities of the Board Chair

- The Chair shall provide leadership to the Board of Directors to ensure the Board fulfills its governance responsibilities in accordance with LeadMN's mission, Articles of Incorporation, these Bylaws, and applicable federal and state laws.
- The Chair shall preside at all meetings of the Board of Directors and, when applicable, meetings of the Executive Committee, unless otherwise provided in these Bylaws.
- The Chair shall work in collaboration with the Executive Director to develop agendas for Board meetings and shall ensure that meetings are conducted in an orderly, efficient, and fair manner.
- The Chair shall serve as the primary liaison between the Board of Directors and the Executive Director. The Chair shall support and advise the Executive Director. The Chair

shall oversee or participate in the evaluation of the Executive Director, as authorized by the Board.
- The Chair shall support officer succession planning and leadership continuity for the Board.
- The Chair shall perform such other duties as may be assigned by the Board of Directors from time to time or as are incident to the office.

Skills and Benefits You'll Gain

- Earn compensation for your role
- Build foundational knowledge of nonprofit board service
- Develop professional accountability and leadership skills
- Expand your professional network

The Board of Directors has one seat for a Regional Representative from each of our seven regions:

1. North
2. Central
3. South
4. West Metro
5. East Metro
6. The Cities
7. Northwest Metro

About LeadMN

LeadMN represents over 100,000 students across Minnesota's 48 public technical and two-year colleges. We work to ensure accessible, affordable, and high-quality public higher education. Through leadership development, advocacy, scholarships, and statewide collaboration, LeadMN empowers students to lead and succeed.

Our four program pillars—Leadership, Empowerment, Success, and Driving Change—provide students with the skills and confidence to achieve long-term personal and professional growth.

To Apply
Go to www.leadmn.org/student-opportunities and fill out the form there! Questions? Email Rachel at rachel@leadmn.org