



## Board of Directors Meeting

Monday, July 7th from 6:00 PM - 8:00 PM

[Zoom link](#) (if this link does not work, please use the link in the calendar invite)

### Current leadership

Role	Student Information
President	Sudi Adow: Rochester Community and Technical College
Vice President	Marco Loera Alvarez: Rochester Community and Technical College
Treasurer	Rose Sargent: South Central College - North Mankato
Secretary	Alex Bender: Anoka Ramsey Community College - Coon Rapids
Region 1 Rep: North	Samantha Koehn: MN State Community and Technical College
Region 2 Rep: Central	Andrew Anaya Ledesma: Ridgewater College
Region 3 Rep: South	Makayla Anderson: Rochester Community and Technical College
Region 4 Rep: Metro West	Andrea Kimlinger: Hennepin Technical College
Region 5: Metro East	Blessing Manka Ndam: Century College
Region 6: The Cities	To be filled
Region 7: Metro Northwest	Abdikarim Hagi: Anoka Ramsey Community College - Coon Rapids

### Rights and Responsibilities of the Governing Council

Rights	Responsibilities
Access to financial statements	Read the statements and understand them

	enough to participate meaningfully
The right to be well informed (political, financial language)	Communicate training needs and ideas (especially for future leaders)
Right to be an advocate, to use/have a voice	Doing right by the students, represent responsibly (effectively/accurately)
Approve amendments to the bylaws	Read, review, understand Bylaws - communicate to other students any changes
Oversee, review LeadMN policies	Maintain policies and access to governing documents (e.g. being able to quickly access and refer to Bylaws)
Hire and oversee LeadMN Executive Director	Understanding ED job role and hiring process; support the ED to be successful in their role
Set a budget	Knowing historical budgets and actuals; accurate budget forecast based on goals
Adopt a motion and create a resolution	Identifying and proactively solving problems
Meet monthly	Work done is effective at advancing our goals
Advocate positions enacted at the fall GA	Understand GC roles and what seats are open
	Fiduciary responsibilities - understand them, attend training, ask questions

<b>Group Agreements</b>
1.
2.
3.
4.
5.
6.
7.
8.
9.
10.

---

## Meeting Agenda

Attendee list: Alex B., Rose S., Sudi A., Marco L., Makayla A., Samantha K., Andrew A., Abdi Karim H., Andrea K., Alessandra E., Blessing M., Casey S., Ben H., Molly L., Rachel B.

### Consent Agenda Items: (2 minutes)

1. July 2025 agenda
  - a. **Approved - Andrea K. Moved, Andrew Seconded**
2. June 2025 minutes
  - a. **Approved - Andrea K. Moved, Andrew seconded**

### Welcome and icebreakers (13 minutes)

1. Introduction question
  - a. **The Board and present staff introduced themselves to each other**
2. This or that?

### Old Business - Discussion items:

### Old Business - Action items:

### New Business - Discussion Items:

1. Outline of August's Incoming Leaders Training (5m)
  - a. **Rachel calls for completion of the training needs questionnaire**
  - b. **Andrew asks about Regional Reps receiving LeadMN emails - email Rachel if you're interested**

### Wednesday, August 13

9:00am: Get to know each other activities

9:30am: Office tour

9:45am: Round table conversations

10:30am: LeadMN 101

12:00pm: Lunch break

12:45pm: Accountability session  
1:45pm: Breakouts by role (Board, Student Advocates, other internships)  
3:30pm: Trust building activity  
4:00pm: Wrap for the day

Thursday, August 14th

9:00am: Get to know each other activities  
9:30am: Paperwork  
11:00am: LeadMN 101 continued  
12:00pm: Lunch break  
12:45pm: Breakouts by role for work plan building  
3:30pm: Large group activity  
4:00pm: Wrap for the day

2. Breakout rooms: Paired discussion to brainstorm ideas for the FY26 Board Work Plan and group agreements (15m) [Document to take notes linked here](#)
  - a. What motivates you to get involved
  - b. What do you want to see LeadMN achieve this year
  - c. Group agreements
3. Full Group report back (10m)
  - a. **Reps shared their answers to the questions, linked above**
4. Set a new meeting time for FY26 (10m)
  - a. [Please fill out this google form to help start the conversation](#)
    - i. **Thursday 2-4pm. Follow up with Blessing and elected member**
5. What trainings do Board members see value in? List compiled by previous Board members: (10m)
  - a. Nonprofit governance
  - b. Parliamentarian course
  - c. Propel for Nonprofits budgeting understanding for the treasurer
  - d. Robert's Rules, agenda making, running meetings, etc for the President
  - e. How to learn the "language" of bylaws / how to understand legalise
  - f. What is the role of students on each campus re: system wide decision making (re: tuition consultation)
    - i. **Rose inquires after an Advocacy training**
    - ii. **Marco inquires after a collaboration with other nonprofit groups training**

**New Business - Action Items:**

1. Appointment for open Region 6 regional representative (10m)
  - a. Candidate 1: [Alessandra Elarae](#), Minneapolis College
  - b. Candidate 2: [Edward Boeke](#), Minneapolis College

- i. **Move to Vote for Alessandra - Andrea K., Seconded by Blessing**
    - 1. **For: Makayla, Samantha, Abdi, Andrea, Blessing**
    - 2. **Andrew abstaining**
    - 3. **Passed. Alessandra fills Seat 6.**
- 2. MinnState Board of Trustees Committees and Councils appointments: [Brief overview](#) (10m)
  - a. Academic Affairs Council (2)
  - b. Academic Equity Committee (minimum of 1)
  - c. Assessment for Course Placement Committee (2)
  - d. Educational Development Committee (1)
  - e. Global Education Committee (minimum of 1)
  - f. Teacher Education Committee (1)
  - g. Student Affairs and Enrollment Management Council (2)
  - h. Basic Needs Committee (4)
  - i. Technology Council (2)
  - j. Accessibility Committee (1)
  - k. Learning Environment Committee (Standing) (1)
  - l. Media Management and Web conferencing Committee (Standing) (1)
  - m. Online Education Committee (1)
  - n. Course Resource Affordability Committee (2)
  - o. Degree Audit, Graduation Planner, and Transfer Support Technologies Committee (1)
  - p. Policy Council (2)
  - q. Equity and Inclusion Council (1)
  - r. General Education Steering Committee (3)
  - s. Developmental Education Steering Committee (1)
  - t. Transfer Governance Committee (2)
  - u. PESO Workgroup (1)
  - v. Math Pathways Leadership Team (1)
  - w. Board of Trustees Awards for Excellence System Review Committee (2-3)
  - x. Micro-Credentials and Badging Workgroup (1)
    - i. **Non-leadmn members may join. They receive pay at \$16.50/hour.**  
**Indicate interest to Sudi, who appoints at her discretion.**
    - ii. **Rose requests a spreadsheet to display this information**

- 3. Review and approve Budget Actuals (5m)
- a. [Budget Actuals as of 05.31.25](#)
- b. [Budget Actuals FY25](#)
  - i. **Approved - Motion by Andrew. Seconded by Blessing**
- 4. Approve committees for FY26 (20m)
- a. Fiscal Committee, chaired by the Treasurer
- b. Governance/Steering Committee, could be chaired by the VP
- c. Advocacy/Public Policy/Platform, chaired by the President
- d. Campus Connections, could be chaired by the Secretary
- e. Are there other needs/interests?

- i. **Alex Discusses committees as a whole.**
  - ii. **Next meeting shall have breakout rooms about these committees.**
  - iii. **Rose, Alex, and Sudi are preparing committee descriptions for next month**
- 5. Contracts for each Board member - these were emailed separately but we will discuss the concepts here as well as answer any questions (10m)
  - a. Contracts
    - i. **Rachel discussed these and offers 1 on 1s for questions**
  - b. [Monthly reporting template](#)
    - i. **Templates are emailed out. Rachel discussed what qualifies for reporting. Rachel discussed Gusto.**
  - c. [Monthly submission form link](#)
- 6. Adjournment
  - a. **Adjourned at 8:00pm**

#### **Review Items:**

[Link to Message Board to the BoD](#)

[Staff reports](#)

[Executive Director](#)

[Communications Manager](#)

[Campus Organizing Director \(Casey\)](#)

[Campus Organizing Director \(Ben\)](#)

[Development Manager](#)

Policy Director

Event and Program Coordinator

[Office Manager](#)

[Executive Board reports](#)

President

Vice President

Treasurer

Secretary

[Board of Directors](#)

Region 1

Region 2

Region 3

Region 4

Region 5

Region 6

Region 7

Student Advocates

Region 1

Region 2

Region 3

Region 4

Region 5

Region 6

Region 7

Interns

Advocacy and Public Policy - State

Advocacy and Public Policy - Federal

Marketing

Scholarship Database