



## LeadMN Vice President Position Description

**Vice President:** The Vice President (VP) is the right hand of the President. The VP will assume the President's duties whenever needed.

The VP chairs the Platform Committee meetings, creates agendas for the meetings, and ensures communication with committee members.

The VP is responsible for reviewing the association's platform document and will make suggested revisions with the help of the Platform Committee. The VP is responsible for ensuring that the document is presented to the General Assembly.

The VP is responsible for researching and understanding policy issues that affect students and ultimately educating the students at large on these issues.

The VP is responsible for coordinating advocacy events and campaigns, such as the annual Advocacy Day at the State Capitol and the Get Out The Vote campaign that occurs every two years.

According to the LeadMN Bylaws, the Vice President shall:

1. Assume the duties and responsibilities of the President when needed;
2. Serve as chair of the MSCSA Platform Committee;
3. Research policy issues affecting the students and present findings two weeks prior to a platform meeting to the LeadMN Platform Committee;
4. Ensure that the LeadMN Platform document is reviewed by the Platform Committee and recommended, with any amendments, to the GA;
5. Coordinate all LeadMN advocacy events;
6. Serve as a Legislative liaison to the LeadMN Alumni Association;
7. Coordinate an ongoing voter registration campaign and get out the vote campaigns when necessary; and
8. Assume other duties as may be assigned by the President, the LeadMN governing bodies, or related to the office.
9. Reserves the right to break the tie in any Governing Council or Platform Committee that he or she is chairing.