



LeadMN President Position Description

President: The President is the spokesperson for the association and is responsible for testifying on behalf of the association to the Minnesota State Board of Trustees and various Minnesota Senate and House committees. The President is also responsible for speaking to the press.

The President directs the Cabinet on what needs to be done, calls Cabinet meetings and creates agendas for them, and delegates tasks to the appropriate Cabinet member.

The President oversees the Executive Director and conducts a formal, written review of the Executive Director twice per year.

The President chairs the Governing Council meetings. The President will create agendas for the meetings and ensure communication with board members.

The President reads letters of intent for the various LeadMN and Minnesota State committees and is responsible for appointing students.

The President is expected to attend all meetings of the association, including but not limited to the Fiscal Committee, the Steering Committee, and the Student Advisory Council meetings at the Office of Higher Education.

According to the LeadMN Bylaws, the President shall:

1. Preside at all meetings of the association, with the exception of meetings chaired by other members of the LeadMN, as specified in these Bylaws;
2. Act as the official representative of the LeadMN;
3. Advocate in the best interest and welfare of the students;
4. Direct the activities of the Cabinet members;
5. Oversee the responsibilities of the Executive Director;
6. Shall serve as a member of the Fiscal Committee;
7. Serve as one (1) of the two (2) LeadMN representatives to the Student Advisory Council (SAC) as either the technical or community college representative;
8. Appoint a Cabinet-elect member to chair the LeadMN Leadership Scholarship board and shall also appoint a Cabinet-elect member to serve as one (1) of the two (2) LeadMN representatives to the Student Advisory Council (SAC) after being elected as the LeadMN President-elect, but prior to officially taking office on July 1; and
9. Assume all duties not otherwise delegated or that may be assigned by the LeadMN governing bodies or related to the office.
10. Reserves the right to break the tie in any Governing Council or Platform Committee Meeting that he or she is chairing